



Gulfport Public Library
LGBTQ Special Collection Donation Policy

Philosophy

As a special collection, we encourage members of the community to invest in our LGBTQ Resource Center by giving both material and monetary donations. We recognize that those who contribute to a special collection often feel sentimental attachment to the specific materials they may donate or request. With this in mind, we ask that you please consider the following guidelines when donating to the collection and thank you for your generosity and understanding.

Policy

Gift materials and bequests of private collections are accepted with the understanding that their inclusion in the collection, sale or disposal is subject to the needs of the special collection and become the property of the Gulfport Public Library. As such, they are subject to the same criteria and are evaluated on the same basis as purchased materials and may be added to the library's collection, donated to the Circle of Friends' book sale to benefit the library or disposed of at the discretion of the library, LGBTQ Collection Committee Member or designee.

Please understand that due to physical limitations and adherence to our collection development policy we will not accept gifts or bequests which have specific stipulations attached.

The library cannot appraise the value of materials received as gifts for estate evaluation or tax deduction; however, book donations will be acknowledged with a standardized form for tax purposes if requested.

Recommendations for acquisitions are welcomed from all members of the library's community. The staff and LGBTQ Collection Committee evaluate these suggestions according to the criteria and guidelines set forth in the collection development policy.

Library materials may be added to the collection in memory or in honor of a specified individual or group by making a monetary donation to the Circle of Friends. A special bookplate will be attached to the item if desired by the donor.

If you would like your monetary donation to expressly serve the LGBTQ Resource Center and Special Collection please stipulate your request whenever possible by noting your preference on the memo line of the check or a note attached to a cash donation.