



## Gulfport Public Library EXHIBIT AND DISPLAY WAIVER

Thank you for sharing your exhibit with the people of Gulfport and Pinellas County by placing it in the Gulfport Library. We want you to understand the following conditions:

All displays and exhibits are subject to prior assessment and recommendation by an advisory committee of professional Library staff and/or Friends of the Library, and to existing laws, ordinances, regulations and official policies. The decision by the Library, as an official unit of the City of Gulfport, to accept or reject any or all items is final.

All items placed on exhibit in the Library shall be done so at the owner's risk. The Library cannot provide insurance coverage for exhibit items. No special security is provided for artwork. Therefore, the Library assumes no responsibility for the preservation, protection, or possible damage or theft of any item displayed or exhibited.

Most exhibits will be displayed for two to three weeks. The library reserves the right to extend or shorten this period, where deemed necessary. Items not removed after the agreed closing date of the exhibit will be stored at the owner's risk at the Library for no more than two weeks. Under the supervision of a designated library staff person, each exhibitor is responsible for the installation and dismantling of the exhibit as scheduled. If staff must dismantle an exhibit after the scheduled removal date, the Library will not be responsible for any damage. Exhibitors are asked to install and dismantle their work at the Library's convenience, and are responsible for providing their own supplies, including tools, labels and signs, for installation/dismantling.

No price tags of any kind are permitted on displays or artwork, and no price lists may be distributed at the Library or other City property. No sales or fundraising may take place on Library property. Exhibitors may display their names, telephone numbers, and the titles of works on the individual works and/or on a combined list. The Library can refer inquiries to the artist/owner or a designated representative. However, the Library cannot function as an agent for any person whose works are displayed. Works displayed must remain on display until the end of the agreed-upon exhibit period, and may not be purchased or sold either on or outside of Library property, while they are on still on display at the Library,

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I understand and agree to the policy and conditions regarding the placing of my display in the Library. I agree to comply with all rules, regulations, ordinances, laws or orders of the City of Gulfport, Florida ("City"), and its authorized representatives, while using Library exhibit space. I further agree to hold the City harmless and indemnify the City against any claim, loss, demand, damages, cause of action or liability, including attorneys fees incurred by the City as a result thereof, through all trial and appellate court proceedings, in any way arising out of or related to my use of City property as specified in the Library Policy on Exhibits and Displays.

**DATE:** \_\_\_\_\_ **GROUP:** \_\_\_\_\_

**NAME / REPRESENTATIVE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**EMAIL / TELEPHONE:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**DATES:**                      **Set-up:** \_\_\_\_\_                      **Exhibit starts:** \_\_\_\_\_  
   **Exhibit ends:** \_\_\_\_\_                      **Take-down:** \_\_\_\_\_